



Innovative Cleaning Systems

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Chicago, IL 60706

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Fax 708-867-6968

# Planned Maintenance Agreement

MACHINE MODEL \_\_\_\_\_

SERIAL NO. \_\_\_\_\_

P.O. # \_\_\_\_\_

DATE \_\_\_\_\_

CUSTOMER'S NAME \_\_\_\_\_

SHIP TO \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### CHECK LIST:

- \_\_1. Hydrometer & Call Test.
- \_\_2. Battery Connections Clean & Tight.
- \_\_3. Batteries Filled to Proper Level,  
Tops & Caps Clean & Dry.
- \_\_4. Check Charger with Amp-Meter.
- \_\_5. Check All Switches.
- \_\_6. Check Vac Motor for Dirt.
- \_\_7. Check Belts & Adjust.
- \_\_8. Chains Cleaned & Lubricated.
- \_\_9. Clean & Lubricate Wheels-Casters.

The following call  
schedules are  
available:

4 wks

6 wks

8 wks

12 wks

- \_\_10. Check Drive for Alignment & Wear.
- \_\_11. Floor Brush Operation.
- \_\_12. Oil & Check Shoulder Belts.
- \_\_13. Tanks & Valves Cleaned & Checked  
for Leaks.
- \_\_14. Squeegee Checked and Adjusted.
- \_\_15. Hose Connections Tight.
- \_\_16. Check Splash Aprons.
- \_\_17. Test Overall Machine Operation.

MAKE	MODEL	SERIAL NUMBER	CALL SCHEDULE	DATE

Total \_\_\_\_\_

Total \_\_\_\_\_

**NOTE:** These charges do not include lubricants, fluids, filter cartridges, parts and materials required. When required these will be billed at prevailing prices.

- (b) Additional maintenance service will be scheduled or performed only upon authorization. Labor, travel, parts and material will be billed at prevailing prices.
- (c) Machine must be promptly available for servicing upon arrival of mechanic at location, or an additional labor charge at prevailing rate will be made for waiting time. A suitable place must be provided to permit mechanic to work on machines unrestricted by space limitations or other interferences.
- (d) The equipment to be serviced under this agreement is listed below and/or on attached schedule. Additions and deletions will be made to this agreement as requested and agreed to by both parties.

This agreement shall extend for a minimum period of one year from the beginning date of service and shall be renewed after one year unless either party shall give written notice (certified mail) of termination to the other at least 45 days prior to the anniversary date.

This agreement supersedes any other maintenance agreement between us, either express or implied.

### ACCEPTED BY SELLER

BY (AUTHORIZED SIGNATURE)

TITLE

(This Quotation shall become a contract only upon signataure by the Branch Manager or Sales Manager \_\_\_\_\_)

DAY MO YR

(SIGNATURE OF AUTHORIZED OFFICER OR REPRESENTATIVE REQUIRED)

Company \_\_\_\_\_

Address \_\_\_\_\_

City & State \_\_\_\_\_ Zip \_\_\_\_\_

By (signature) \_\_\_\_\_

Title \_\_\_\_\_

Purchase Order \_\_\_\_\_ Phone \_\_\_\_\_

Business Hours: \_\_\_\_\_

Open

Close